

# **St. Boniface Minor Hockey Association**

**Revised Constitution June 11, 2008**

**Amended May 22, 2012**



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# Constitution of St. Boniface Minor Hockey Association

## 1) NAME:

This organization shall be known as the " St. Boniface Minor Hockey Association"

## 2) DEFINITION:

In this constitution:

a) The "Association" and "SBMHA" means the St. Boniface Minor Hockey Association

## 3) OBJECTIVES:

The objectives of the Association are:

a) To encourage and foster minor hockey in the area as defined by Hockey Manitoba and Hockey Winnipeg; and

b) Consistent with the constitution of Hockey Winnipeg.; to operate minor hockey in the SBMHA area and to decide and adjust any and all matters that may be in dispute; and

c) To establish leagues for teams in the various age groups with jurisdiction to conduct competitions and when necessary, to decide the winners of the various leagues who shall represent the St. Boniface Minor Hockey Association in the City Playoffs; and

d) To properly register all teams who participate in leagues under the jurisdiction of W.M.H.A.

e) To provide a safe environment for all participants in all SBMHA Hockey programs.

## 4) COMPOSITION OF THE ASSOCIATION

a) All the Community Club reps and their members as laid out in Section 5 a);

b) Past President

c) President

d) Vice- President

e) Treasurer

f) Secretary

g) Female Hockey Chair

h) SBMHA AA Representative

i) Referee in Chief

j) House League 5&6

k) House League 7&8

l) A-NBC Chair 8 – 10

m) A – Chair 11 – 13

n) Direct Entry Chair 14 – 19

o) Ice Convenor

p) Equipment Chair

q) Coach Development & Liasion

r) Introductory Program (IP)

s) Registrar

t) Members of Committees appointed by the Executive Committee under Section 7(g). (non voting)

u) Member(s) at Large, the maximum number of Members at Large shall be three (3).

The position of Referee Assignor and Timekeeper Assignor are non-voting members of the Board. They are appointed by the Board and are considered a SBMHA Member at Large position.

The Executive consists of the following: Past President, President, Vice – President, Secretary and Treasurer.

The immediate Past President shall be a member of the Association until the current President has served his or her term and then moves into the position of Past President.

All other positions will be elected at the AGM. All current members of the SBMHA in good standing shall be able to nominate and vote at the AGM.

## **5) APPOINTMENT OF THE ASSOCIATION MEMBERS**

a) Community Centre Hockey Reps except as provided under (e), shall be appointed by their respective Community Centres within the SBMHA catchment area. All appointed CC Reps in good standing will be extended all the rights and privileges as any member in good standing of SBMHA. With the hockey zone boundaries approved by Hockey Winnipeg according to the formula one appointed for each 1-200 hockey players registered, one representative, 201-400 two representatives, 401- 600 with three reps, 601-800 with four and an additional rep for each additional 200 (as per previous years registration) with a maximum equal to the total of all other Community Centre Reps and a minimum of one. Members as of 2012 – 2013.

Archwood 1 member

Champlain 1 member

Norwood 1 member

Notre Dame 1 member

Southdale 3 members

Winakwa 2 members

b) Each year notices requesting appointments to the Association shall be sent to all the Community Clubs in the Community of St. Boniface prior to May 31st of each year.

- c) Each appointment made under (a), or (e) shall be for a term of 1 year, such term to run from July 1st to June 30th of the subsequent year.
- d) A member may be reappointed as often as Community Club members deem fit.
- e) If the required number of members are not appointed by the Community Clubs in question by July 1st of any one year, the Executive Committee may, after 2 weeks notice in writing to the President of the Community Centres in question, appoint a person or persons, resident of the area in question as member or members for that Community Club.
- f) The immediate Past President shall be a member of the Association until the current President has served his or her term and then moves into the position of Past President.

## 6) ASSOCIATION MEMBERS

*The election of the SBMHA Board shall be as follows:*

<u>Even Years</u>	<u>Odd Years</u>
<u>President</u>	<u>Vice - President</u>
<u>Secretary</u>	<u>Registrar</u>
<u>Treasurer</u>	<u>A- NBC Chair (8 – 10)</u>
<u>A- Chair (11 – 13)</u>	<u>Female Hockey Chair</u>
<u>House League (7&amp;8)</u>	<u>House League (5&amp;6)</u>
<u>AA Chair</u>	<u>Direct Entry Chair</u>
<u>Ice Convenor</u>	<u>Referee in Chief</u>
<u>Coach Development Liason</u>	<u>Equipment Chair</u>
<u>Introductory Program Chair</u>	

*All positions are for a 2 year term. The immediate Past President shall be a member of the Association until the current President has served his or her term and then moves into the position of Past President for a period not exceeding 2 years.*

All other positions will be elected at the AGM. All current members of the SBMHA in good standing shall be able to nominate and vote at the AGM.

## 7) POWER AND DUTIES

During its term in office and according to the Constitution and By-Laws of Hockey Winnipeg and the St. Boniface Minor Hockey Association, the Association shall have the power to administer all the affairs of St. Boniface Minor Hockey, to authorize all expenditures and, without limiting the generality of the foregoing, its powers shall include:

- a) The filling of any vacancies which may occur,
- b) The conducting of all competitions,

- c) The registration of all players and/or teams,
- d) The hearing and determination of protests of teams under its jurisdiction,
- e) The suspension of any team, coach, manager, player, parent, or spectator under the jurisdiction of SBMHA and the lifting of any such suspension,
- f) The hearing of appeals from any suspension under (e),
- g) The appointment of any other Committee that may be deemed necessary to carry out the required business of SBMHA,
- h) The Appointment of the Timekeeper in Chief,
- i) The Appointment of the Referee Scheduler
- j) The dismissal of any Association member who misses three (3) consecutive meetings of the Board without notice and/or just reason, may be suspended for the balance of his/her term through a majority vote of quorum of the Board and,
- k) The dismissal of any Association member for non-performance of duties by vote of the Board, through a majority vote of a quorum of the Board.
- l) The determination of all questions arising from situations, which are not otherwise specifically provided for.

## **8) MEETING OF THE ASSOCIATION**

- a) The annual meeting of SBMHA shall be held at the call of the President but not later than June 30th of each year and shall be open to the public.
- b) Special meetings of SBMHA may be held at the call of the President and the President shall call such a meeting on the request of a majority of the members of the Association.

## **9) SBMHA MEETING**

There shall be a meeting of the SBMHA at least once per month during the playing season.

## **10) NOTICE OF SBMHA MEETING**

**Notice of the Annual Meeting or any Special Meeting shall be given to:**

- a) All members of the Association,
- b) All members of any Special Committees created under 7(g), and,
- c) Presidents of All Community Centres of St. Boniface Minor Hockey or representatives thereof.

## **11) VOTING**

- a) At Annual and Special Meetings of SBMHA all current members in good standing shall be entitled to attend and cast one vote.

- b) At SBMHA Meetings all current members in good standing shall be entitled to attend and cast one vote.
- c) A vote will be taken by a show of hands, with the decision made by a simple majority of those present and eligible to vote.
- i) At the request of one (1) or more eligible voters, the vote will be taken by a secret ballot. Such a vote will be conducted by the secretary and scrutinized by the President. If the secretary and/or the President are unable to conduct the vote then the board must nominate a member (or members) that can conduct and/or scrutinize the vote.
- ii) A secret ballot will be taken anytime a vote directly involves one or more board members other than during an election for a board position.

## **12) QUORUMS**

- a) The quorum for transaction of business at an Annual, Special, or Regular SBMHA meeting shall consist of not less than a simple majority of the existing members of the Association. The majority must include a minimum of two (2) members of the Executive (Section 6 a- e).
- b) Meetings shall be adjourned and no business conducted if there is no quorum within thirty minutes of the scheduled beginning of the meeting.

## **13) ORDER OF BUSINESS FOR AGM**

- a) Roll call of Members
- b) Reading of Minutes of the most recent Annual Meeting, and of the Minutes of any Special Meeting held since the most recent Annual Meeting.
- c) Business arising out of Minutes
- d) President's Report
- e) Treasurer's Report
- f) Committee Reports
- g) Resolutions, General and New Business.
- h) Adjournment

## **14) FEES**

Each team entered in competition in SBMHA shall pay annual Registration Fees to the Association. Said Registration shall be set out by the Association for all Tiers of hockey in SBMHA.

## **15) PAYMENT OF FEES**

a) The Association shall determine a date each year on or before which the registration fees or any part thereof as determined under Section 14 shall be paid and notification of such date shall be given to each Community Club.

b) If the Registration fees as determined by Section 14 are not paid by the date specified by the Association under subsection (a) the Association may suspend the team or teams for which the registration fees are not paid, for the remainder of the current playing season. In addition late fees may apply as determined by the Association.

#### **16) FINANCIAL YEAR OF SBMHA**

The financial year of SBMHA shall be May 1st to April 30th of the subsequent year. A yearly financial statement will be prepared by Sept 30th of each year.

#### **17) AA & FEMALE COMMITTEE FINANCIAL STATEMENT**

A current financial statement shall be presented at the Annual SBMHA meeting, copies will be made available to all present

#### **18) BUDGETS OF COMMITTEES**

A financial statement shall be supplied at the request of the Association for any Tier group.

#### **19) FINANCE**

a) No person will incur an expense or commitment on behalf of SBMHA without prior approval of the Board

b) All funds raised by on behalf of, or under the auspices of SBMHA must have prior approval of the Board.

c) The Executive may grant approval of expenditures up to a limit of \$500 without prior approval of the board. These expenditures must then be approved by the Board at the next meeting. Failure of the Board to approve the expenditure will result in a vote of non- confidence and the Executive must step down and a new Executive voted in.

#### **20) SIGNING OFFICERS**

Any two (2) of the Executive, as per section 6, of which three (3) may be signatories to the Association's financial institution.

#### **21) AMENDMENTS TO THE CONSTITUTION**

The Constitution may be amended at the Annual Meeting of SBMHA or at a Special Meeting of SBMHA by a 2/3 majority of the persons attending such meeting and having full voting rights providing notification of such amendments have been given in writing, to members of all




committees, and the Presidents of the various Community Clubs, 30 days prior to the meeting at which amendments will be considered.


## **22) BY LAWS**

The By Laws of SBMHA may be amended by a majority of members attending at any meeting of SBMHA providing fourteen days notice in writing have been given to the Constitution of St. Boniface Minor Hockey Association members of all committees and the Presidents of the various Community Clubs.

## **23) ADOPTION OF CONSTITUTION**

This constitution shall come into effect June 5th, 2009. Last amended May 22, 2012. (Changes in italics and underlined.)

  
\_\_\_\_\_  
PRESIDENT  
J. Thor

  
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SECRETARY  
T. Desloges